

## SAN SABA CENTRAL APPRAISAL DISTRICT

Minutes of a regular board meeting for the San Saba Central Appraisal District that was held on Wednesday, March 11, 2026, at 8:00 a.m. at the Appraisal District office.

The directors of the San Saba Central Appraisal District met for a regular meeting, Wednesday, March 11, 2026, at 8:00 a.m. at the Appraisal District office.

Public notice of this meeting has been given as required by law to Christi Whitley, County Clerk, San Saba, Texas, and a copy of such notice is appended to the minutes of this meeting.

James Lebow called the meeting to order at 8:01 a.m. Board members Ray Clark, Jake Lackey, and Marcus Amthor were in attendance. Anne Brownlee was absent. Also present were Chief Appraiser-Trish Turner, Appraisal District staff-Colleen Womack, and Colter Asbill with Pritchard & Abbot.

James Lebow gave the invocation and led the board in the pledges of allegiance.

James Lebow opened the floor to those desiring to appear before the board. There were none.

Trish Turner Administered the Oath of Office to James Lebow being that he was not in attendance at the last meeting.

Jake Lackey moved to approve the minutes of the December 17, 2025 board meeting as read, seconded by Marcus Amthor. Motion passed unanimously.

Marcus Amthor moved to approve the December 2025 and January 2026 financial reports as presented, seconded by Ray Clark. Motion passed unanimously.

Jake Lackey moved to approve Resolution 2026-3 to appoint Board of Director Members, seconded by Marcus Amthor. Motion passed unanimously.

Marcus Amthor moved to approve Resolution 2026-2 to appoint Trish Turner as the acting secretary of the Board of Directors meetings and the authority to fulfill any responsibility of the Board of Director Secretary, seconded by Jake Lackey. Motion passed unanimously.

Jake Lackey moved to amend and adopt the Board of Directors Policies and Procedures, seconded by Marcus Amthor. Motion passed unanimously.

Ray Clark made a motion to amend and approve the Records Management Policy appointing the Chief Appraiser as the Records Management Officer, seconded by Marcus Amthor. Motion passed unanimously.

Colter Asbill presented the renewal of the CAMA Cloud contract and the GIS Mapping contract. Colter explained each contract and answered questions. Marcus Amthor made a motion to accept the contracts, seconded by Jake Lackey. Motion passed unanimously.

Trish presented the board with the quarterly change report. Marcus moved to approve the quarterly change report as is, seconded by Jake Lackey. Motion passed unanimously. The Chairman signed the report.

Trish Turner presented the Personnel report.

- 1) Maria Franco is continuing her education classes and will retake her Level 3 test March 27.
- 2) Angela Amstead turned in her two week notice and will go to work at City Hall. The Appraisal District is looking for a new secretary.
- 3) Elsa will be taking the BPP class in San Angelo on April 6-9.
- 4) Maria will be taking the Collections class in Austin on April 27-29.

Chief Appraiser report:

- 1) The taxes collected as of 3/10/26 are 95.16%.
- 2) The San Saba CAD passed the Property Value Study for 2024-2025.
- 3) The San Saba CAD made a 100 on the MAPS Review Audit.
- 4) Colter gave an update on the reappraisal of Cherokee. He stated that they are almost finished and are now working on rechecks of property in San Saba County as well as the flood victims.

There being no further business, the meeting adjourned at 9:34 a.m.

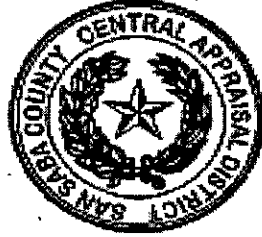
Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_  
James Lebow, Chairman  
San Saba Central Appraisal District

ATTEST:

\_\_\_\_\_  
Ray Clark, Secretary  
San Saba Central Appraisal District

**San Saba Central Appraisal District**  
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**Board of Directors**  
Marcus Amthor  
Ann Brownlee  
Ray Clark  
James Lebow  
Jake Lackey

Trish Turner, RPA, RTA, CCA, CTA  
Chief Appraiser

## **NOTICE OF A REGULAR BOARD MEETING OF THE SAN SABA CENTRAL APPRAISAL DISTRICT**

PURSUANT TO TEXAS OPEN MEETINGS ACT, Chapter 551, Government Code, notice is hereby given that the San Saba Central Appraisal District will hold a regular board meeting on Wednesday, March 11, 2026, at 8:00 am, at the Appraisal District office. The notice of this meeting was posted in compliance with this Act in the San Saba County Courthouse and San Saba Central Appraisal District.

PURSUANT TO TEXAS OPEN MEETING ACT, Government Code, Chapter 551, Subchapters D and E and TEXAS GOVERNMENT CODE, Section 418.183(f), the Board may enter a closed or executive session for discussion of any item on the agenda. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

The subjects to be discussed or considered upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

### **AGENDA**

- 1. CALL TO ORDER**
- 2. CALL OF ROLL/DECLARATION OF QUORUM**
- 3. INVOCATION**
- 4. PLEDGES OF ALLEGIANCE**
- 5. HEAR FROM THOSE DESIRING TO APPEAR BEFORE THE BOARD**
- 6. ADMINISTER OATH OF OFFICES**
- 7. APPROVE MINUTES OF DECEMBER 17, 2025 BOARD MEETING**
- 8. APPROVE DECEMBER 2025 AND JANUARY 2026 FINANCIAL REPORTS**
- 9. RESOLUTION TO APPOINT BOARD OF DIRECTORS MEMBERS**
- 10. RESOLUTION TO APPOINT TRISH TURNER TO ACT AS SECRETARY FOR THE BOARD**
- 11. AMEND AND ADOPT BOARD OF DIRECTORS POLICIES AND PROCEDURES**
- 12. AMEND AND APPROVE RECORDS MANAGEMENT POLICY**
- 13. PRITCHARD AND ABBOTT CONTRACTS**
- 14. QUARTERLY CHANGE REPORTS**

**15. PERSONNEL REPORT**

**16. CHIEF APPRAISER REPORT**

**TAXES COLLECTED**

**PROPERTY VALUE STUDY**

**MAPS REVIEW**

**REAPPRAISAL CHEROKEE UPDATE**

**17. MISCELANEOUS DISCUSSION**

**18.ADJOURN**